



# **CITY OF CEDARTOWN BERT WOOD PARK PAVILION RENTAL**

THERE IS A \$25 FEE PER DAY FOR THE RENTAL OF THE CITY'S PAVILIONS. THE CITY OF CEDARTOWN IS NOT RESPONSIBLE FOR THE IMMACULATE CONDITION OF THE PAVILION. IT IS THE LESSEE'S RESPONSIBILITY TO CHECK THE CONDITION OF THE PAVILION BEFORE USING AND REPORT ANY DAMAGE TO THE PARKS DEPT @ (770-324-5772 or 770-883-9596) IN ORDER THAT DAMAGE WILL NOT BE YOUR LIABILITY.

THE CITY OF CEDARTOWN DOES NOT REQUIRE A CLEAN UP DEPOSIT FOR THE USE OF THE PAVILION; THEREFORE, IT IS THE USER'S RESPONSIBILITY TO LEAVE THE PAVILION IN GOOD CONDITION AND CLEAN AFTER USE.

CITY FACILITIES CANNOT BE USED FOR PROFIT EVENTS. FOR EXAMPLE: TUPPERWARE, AVON, MERLE NORMAN, MARY KAY PARTIES, ETC. CITY FACILITIES ARE NOT TO BE USED FOR ANY OF THESE EVENTS.

THE CITY OF CEDARTOWN WILL TAKE RESERVATIONS FOR THE CITY'S PAVILIONS NO EARLIER THAN SIXTY (60) DAYS IN ADVANCE.

TO MAKE YOUR RESERVATION YOU MUST COME TO CITY HALL AND PAY THE \$25 FEE AND SIGN THIS AGREEMENT. CANCELLATIONS FOR THE PAVILION MUST BE MADE THREE (3) WORKING DAYS IN ADVANCE TO RECEIVE A REFUND.

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

DATE OF USE \_\_\_\_\_

TIME \_\_\_\_\_

1 OR 2 PAVILIONS \_\_\_\_\_

**YOU MUST BE AT LEAST 21 YEARS OLD TO RENT THIS FACILITY**