



CITY OF CEDARTOWN

201 East Avenue
Cedartown, Georgia 30125
Telephone (770) 748-3220 • Fax (770) 748-8962

City Manager Bill Fann
City Clerk Carol Crawford

BOARD OF COMMISSIONERS

ANDREW CARTER
MATT FOSTER
JORDAN HUBBARD
LARRY ODOM
DALE TUCK

Bank Draft Application

Name: _____ Account No: _____

Address: _____ Home Phone No: _____

(City/State/Zip) Work Phone No: _____

Financial Institution: _____

Checking Account

Savings Account

(Address)

(City/State)

(Zip Code)

Phone No: _____

Checking or Savings Account No: _____

Bank Routing No: _____

I authorize the City of Cedartown to automatically draft my bank account for payment of my utility bill.

Signature: _____

Date: _____

- Be sure to attach a voided check.
- Application must be in prior to the 10th of the month. (Unless advised otherwise)
- A \$0.25 handling fee will be assessed each month.

City of Cedartown
Bank Draft Information

On the **BANK DRAFT PLAN**, your water bill will be paid automatically by your bank, credit union or savings & loan institution. Your water bill will be sent to SouthCrest Bank on the first working day after the (3rd) of the month. SouthCrest Bank will then draw on your account from your bank, credit union or savings & loan account.

You will continue to receive a water bill, which will show the month's water usage and the total to be drawn on your account. If you have any questions about your bill, call (770)748-3220, ext. 224 or come by City Hall.

If there is not enough money in your account to cover your bill on the date it is drafted, the draft will be subject to the same charges as a returned check. If any draft is returned from the bank, you will automatically be removed from bank drafts.

If you change your banking institution, you must complete a new application form and provide the City of Cedartown with a voided check from your new account.

It will take 2 months before your bill will draft. You must pay the (1st) month's bill after you turn in your application.

You may cancel the Bank Draft Plan by letter or in person.