

**CEDARTOWN CITY COMMISSION  
REGULAR COMMISSION MEETING  
SEPTEMBER 12, 2016**

Commissioners Present:     Larry Odom, Chairman  
                                      Dale Tuck, Chair Pro-Tem  
                                      Andrew Carter  
                                      Matt Foster  
                                      Jordan Hubbard

Also Present:                 Bill Fann, City Manager  
                                      Carey Pilgrim, City Attorney  
                                      Carol Crawford, City Clerk

**MEETING CALLED TO ORDER**

Commission Chairman Larry Odom called the meeting to order. Reverend Tony Davis of Glad Tidings Church of God in Christ gave the invocation, which was followed by the pledge of allegiance to the United States Flag.

**AGENDA & MINUTES APPROVED**

On motion by Commissioner Hubbard, seconded by Commissioner Foster, all voting “Aye” none voting “No” the Commission approved the current agenda, the Commission meeting minutes and executive session meeting minutes of August 8, 2016 and the Work Session minutes of September 6, 2016.

**DELEGATE – CHRIS MCKELVEY**

Chris McKelvey appeared before the Commission regarding a soccer facility or improvement for a soccer facility for the children of Cedartown. Mr. Kelvey spoke about the participation of 200 children in the recreation soccer program. City Manager Fann advised that a plan is in place for a soccer facility.

**DELEGATE – TAMAKA HUDSON, CHAMBER EXECUTIVE DIRECTOR**

Tamaka Hudson appeared before the Commission to share the following:

- September 20, 2016 – Healthcare 2017 changes for Local Governments 6 to 7:30 p.m. at the Georgia Department of Labor.
- Georgia Department of Economic Development – Tourism Product Development Resource Team Program for communities.
- New “Welcome to Polk County, Georgia” signs are being installed.
- Political Forum – September 27<sup>th</sup>.
- Two Part Webinar on preparing for the overtime rule on September 29<sup>th</sup>.
- State of the Community Address – October 25, 2016
- Boots and Pearls Event – December 10, 2016

## **MANAGERS REPORT**

- The date for the 2016 Christmas Parade has been set for Thursday, December 1<sup>st</sup> with the Christmas tree lighting ceremony that same week on Tuesday, November 29<sup>th</sup>. Both events will begin at 6 p.m.
- Our 2017 Budget process is well under way with department managers having submitted their first drafts for review and most have submitted their five-year capital projections as well. We do not foresee any major changes and the process should proceed smoothly according to the Budget Calendar you have been provided starting with the approval of the millage rate.
- Our GICH committee will travel to Gainesville on September 20<sup>th</sup> and 21<sup>st</sup> for the semi-annual meeting with other GICH cities.
- Phase I of the police department renovations is nearly completed. This involved remodeling of the main bathroom and converting some of the old jail space to interview rooms. We will continue conversion of the old jail space as funds become available.
- The annual Fall Festival downtown is scheduled for Saturday, October 1<sup>st</sup> beginning at 9 a.m. Ramona has already signed up several vendors for the event.
- The City Attorney and I are working through the final details of a lease agreement with Verizon for their new tower project in the industrial park and that project should begin soon.
- On Joseph Martin's monthly report you will notice that there are two new solar projects to begin construction on vacant GEO Chemical property and a new commercial development is set to come before you next month following consideration by the Planning Commission on September 26<sup>th</sup>. Also of note in the Administration report is the issuance of seven new business licenses including that of the Best Western Inn & Suites. Both Joseph and Don tell me that there has been extensive renovations to the hotel and it will be a great asset for our visitors.
- The final red tape for the Vinings Townhouse development on the bypass should be cleared tomorrow with the approval of a sewer easement by the Polk School District and we should see construction on that project beginning soon as well.

## **APPOINTMENT TO THE HOUSING AUTHORITY BOARD**

A motion was made by Commissioner Hubbard, seconded by Commissioner Carter, all voting "Aye" none voting "No" to appoint Beverly Smith to fill the position left vacant by Mary Callins on the Cedartown Housing Authority Board.

## **PARTIAL BOND REFINANCING**

City Manager Fann explained the bond issue refinancing option with a savings of \$245,000 or more. The savings would be a lump sum savings. A motion was made by Commissioner Tuck, seconded by Commissioner Foster, all voting "Aye" none voting "No" the Commission gave the authorization to proceed with the partial bond refinancing.

## **POLK COUNTY FOSTER PARENT ASSOCIATION LEASE AGREEMENT – ONE DOOR POLK**

A motion was made by Commissioner Hubbard, seconded by Commissioner Tuck, all voting "Aye" none voting "No" to approve the Polk County Foster Parent Association Lease Agreement at One Door Polk.

**MILLAGE RATE**

A motion was made by Commissioner Hubbard, seconded by Commissioner Foster, all voting “Aye” none voting “No” to approve the 11.286 proposed millage rate.

**LEAF VAC MACHINE**

A motion was made by Commissioner Tuck, seconded by Commissioner Carter, all voting “Aye” none voting “No” the Commission approved the low bid from ODB in the amount of \$30,421.

**CDBG BIDS FOR SEWER PROJECT**

A motion was made by Commissioner Foster, seconded by Commissioner Tuck, all voting “Aye” none voting “No” to reject all bids for the CDBG sewer project at this time and request a final bid review by staff and the City Engineer.

**TRANSIT ALLIANCE AGREEMENT**

A motion was made by Commissioner Hubbard, seconded by Commissioner Carter, all voting “Aye” none voting “No” to approve the agreement with the Transit Alliance Group for provision of DHS transit trips from July 1, 2016 to June 30, 2017.

**BEER PACKAGE LICENSE APPLICATION – GUNJAN SINGH – FLEET MART LOCATED AT 1016 EAST AVENUE**

A motion was made by Commissioner Hubbard, seconded by Commissioner Tuck, all voting “Aye” none voting “No” the Commission approved the beer package license application for Gunjan Singh for Fleet Mart located at 1016 East Avenue.

**COMMISSIONERS REPORTS**

- Commissioner Carter is glad to see One Door Polk full.
- Commissioner Foster stated that he was glad to see everyone here tonight.
- Commissioner Hubbard reminded all of the GMA meeting in Rome on Wednesday, September 14<sup>th</sup>.

**ADJOURN**

At 7:00 p.m., there being no further business for consideration, Commissioner Hubbard moved to adjourn, Commissioner Foster seconded, all voting “Aye” none voting “No” the Commission adjourned.

**APPROVED:**

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**LARRY ODOM, CHAIRMAN  
CEDARTOWN CITY COMMISSION**

**ATTEST:**

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**CAROL CRAWFORD  
CITY CLERK**

